

Child Study Process

TIER I: UNIVERSAL SUPPORT	WHO	ACTION PLAN PERIOD
Montessori Reflective Practice <ol style="list-style-type: none"> 1. Build relationships with families 2. Implement Montessori pedagogy and curriculum: <ol style="list-style-type: none"> a. Observation b. Differentiated instruction c. Detailed record keeping 3. Analyze student data and document patterns 4. Discuss student data, classroom practice, and environment 	Teacher(s) Montessori Coach	4 weeks
<ol style="list-style-type: none"> 1. Complete Child Summary form 2. Prepare ideas for Action Plan with universal supports 3. Finalize Action Plan during Family Meeting 4. Implement Plan and track data 5. Hold Outcomes Meeting with family* 	Teacher(s) Montessori Coach Child Study Lead Family	4–6 week cycle
TIER II: TARGETED SUPPORT		
<ol style="list-style-type: none"> 1. Complete or update Child Summary form 2. Discuss previous data with Child Study Lead (if applicable) 3. Consult with specialists as needed/if possible 4. Draft Action Plan with targeted supports <ol style="list-style-type: none"> a. Interventions are small group or 1:1 b. Intervention frequency is at least 3x/week 5. Hold Family Meeting—Complete Action Plan with targeted supports 6. Implement Plan and track data 7. Hold Outcomes Meeting with family* 	Teacher(s) Child Study Lead Family	4–6 week cycle
TIER III: INTENSIVE SUPPORT		
<ol style="list-style-type: none"> 8. Refer for Special Education evaluation 1. Discuss previous data with Child Study Lead 2. Consult with specialists if possible 3. Create Action Plan with intensive supports <ol style="list-style-type: none"> a. Interventions are 1:1 b. Intervention frequency is daily 4. Family Meeting—Complete Action Plan with intensive supports 5. Implement Plan and track data while waiting for evaluation result 6. Hold Outcomes Meeting with family† 	Teacher(s) Child Study Lead Family	4–6 week cycle

* If needed, proceed to creating a new Action Plan after an Outcomes Meeting at any tier level.

† This Action Plan remains active between referral and qualifications decisions and is updated as needed.